



## **RULES GOVERNING RENTAL OF AREA WITHOUT SECURITY SERVICE**

The public service is provided in accordance with art. 1336 of the Civil Code and in accordance with the following general contractual conditions, pursuant to art. 1341 of the Civil Code, to be considered substantial parts supplementary to the General Conditions published on the [www.vtp.it](http://www.vtp.it)

1. The vehicle park service is provided by **Venezia Terminal Passeggeri S.p.A.** (hereafter, “**VTP**”) inside the port area of Marittima. The parking areas are unroofed and fenced off. The procedures for access and payment for parking are automated. Camping or use of the facilities of a camper van, in any form, even temporary, is prohibited inside the parking areas and the port area as a whole.
2. The maximum charges applied are those specified in the “General Charges” section published on the [www.vtp.it](http://www.vtp.it) Internet site. The cost of parking is calculated on the basis of the charges applying at the time of online booking or at the time of the entrance in the vehicle park area (if no booking is made). Any promotions or discounts will be published on the Web sites [www.vtp.it](http://www.vtp.it) or <https://parcheggi.vtp.it>.
3. Booking of the service and payment in advance for provision of the same may be effected by means of the Internet site, [www.vtp.it](http://www.vtp.it). The customer is responsible for the truthfulness of the data keyed into the booking form. The provision of correct data including, above all, the correct registration number for the vehicle shall facilitate access to the vehicle park. Customers who book by means of the Internet must print out the form confirming the booking and bring this form with them.
4. The vehicle park ticket and/or the form confirming the booking enable entry into the vehicle park and occupation of the parking space. Access to the parking area following booking is provided by access lanes. Access entails (i) displaying the QR code printed in the Booking Confirmation Form at the columns placed at the entrance to the parking areas and simultaneous collection of the entrance ticket issued by the above mentioned column; (ii) automated number plate recognition and simultaneous collection of the entrance ticket issued by the above mentioned column. The user must always keep with him the Booking Confirmation Form and must always collect the entrance ticket issued by the entrance column. In the event that the procedure is impeded, the said users must park their vehicles and seek staff assistance by pressing the button on the automated tellers.
5. **Parking spaces reserved for PRM users are available in the parking areas, the service is free of charge and PRM customers do not need to book online.** The users of such spaces must display the display document attesting to this condition, as per DPR (decree of the president of the Republic) 495/1992, on the dashboard. Parking in areas other than those permitted or parking without display of the said document is in any case forbidden and shall lead to forced removal of the vehicle in question (as per order no. 98/2015 of the port authority Capitaneria di Porto di Venezia). For validation of the vehicle park ticket, PRM customers must seek staff assistance by pressing the button on the automated tellers.
6. If payment was not effected at the time of online booking as per art. 4, the said payment is to take place before the vehicle leaves the parking space used. Payment is to be made at the automated tellers in the area (cash payments, credit card or debit card payment is possible).
7. Customers who booked the service online and who intend to prolong the time of occupation



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of the parking space, extending the booked period, must, before leaving their parking space, effect payment of the outstanding sum by means of the automated tellers, using the entrance ticket issued by the entrance column.

**8.** In the event of failure to pay for use of the parking space, VTP is authorised to prevent the vehicle from leaving the parking area. The following documents confirm that payment has taken place:

- for parking booked and paid for in advance via Internet, the form providing confirmation of booking;
- for payments made at the teller, the validated vehicle park ticket.

In the event of failure to submit the aforesaid documents, wholly or in part, the customer is required to provide VTP with proof of ownership of the vehicle in question.

**9.** The vehicle park ticket and/or the form providing confirmation of the booking are the only documents that enable the person submitting such documentation to leave the vehicle park with the vehicle. VTP is therefore under no obligation to verify ownership of the vehicle on the part of the person submitting the vehicle park ticket and/or the form providing confirmation of the booking, and VTP therefore bears no responsibilities whatsoever in this regard. **Customers are therefore responsible for all the consequences of loss of the documents required for collection of the vehicle.**

**10.** Exit from the vehicle park entered following online booking is enabled by (i) displaying the QR Code printed in the Booking Confirmation Form to the reader on the columns positioned at the exit lanes (ii) introduction of the entrance ticket received upon the entrance in the parking in the column positioned at the exit lane of the parking. In the only case of prolongation of stay, extending the booked period, the exit is allowed only by introducing the entrance ticket, beforehand validated at the automated tellers by paying the difference for the extending stay period, in the column positioned at the exit lane.

**11.** Any request for an invoice relative to the service provided, to be issued for tax reasons, must be made to the staff prior to leaving the vehicle park. The minimum amount for invoicing the service is € 20,00 (twenty) VAT included. Pursuant to the obligation of the electronic invoicing, residents in Italy only must provide VTP with the details for the delivery of the electronic invoice (Recipient Code or if not still available the certified email address). Customers booking online must request the invoice before booking. No invoices shall be issued in other manners or at other times than those indicated herein.

**12.** Assistance at the vehicle park is guaranteed every day between 1 March and 30 November between 8:00 a.m. and 6:00 p.m. Only minimal assistance can be provided outside those times. For assistance, press the button installed on the automated tellers in the vehicle park area.

**13.** The following are **strictly forbidden**:

- leaving the vehicle park ticket or booking form inside the vehicle;
- accessing the exit lanes before making the payment;
- hindering in any way traffic flows for services, and hindering service provision;
- leaving inflammable or explosive materials and/or substances in parked vehicles (with the exception of the contents of the tank), or hazardous objects, or objects the presence of which may represent a danger;
- filling or emptying fuel tanks in the vehicle park;
- parking on the lanes or the entrance areas;
- discharging onto the surface area of the vehicle park water, oil or other potentially staining agents;
- repairing the vehicle in any way inside the vehicle park;
- collecting vehicles with fuel or oil leaks.



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**14. Customers are obliged to:**

- position the vehicle in such a manner that it occupies only one parking space, while not obstructing other users;
- leave the vehicle with the engine not running and with the brakes fully applied;
- drive at safe speeds, and at speeds that are not in excess of those specified in the speed limit signage;
- abide by the highway code (Codice della Strada), the signage provided and any indications provided by staff.

**15.** VTP may remove vehicles parked carelessly or which constitute an encumbrance to other users. The costs, risks and expenditure incurred by removal shall be shouldered by the customer.

**16.** Customers are responsible for compliance with the provisions of the rules herein and for any damage to their own or to other vehicles, or to other objects, including vehicle park equipment, or injury to persons. In the event of any such harm or injury, the customer must notify VTP staff by means of the button on the automated tellers so that the said staff may ascertain developments, and the customer must therefore not move the vehicle following any accident.

**17.** On receiving the vehicle park ticket, customers acknowledge:

- that they have familiarised themselves with and have accepted, also in accordance with art. 1341 of the Civil Code, all the rules herein, and that they have agreed to abide by the said rules;
- that the subject of the contract herein solely regards provision by VTP of a paid parking space and that VTP is not obliged to protect the said vehicle.

VTP is therefore not responsible for any direct/indirect damage caused to the vehicle, accessories, baggage or other objects left inside the vehicle, by third parties, or harm, vandalism and/or theft, whether taking place or attempted. In any case, all damage to the vehicle or theft of the same or removal of accessories, spare parts or parts of the vehicle inside the vehicle park must be promptly reported to the staff before leaving the vehicle park. The staff can be contacted by pressing the button installed on the automated tellers.

**18.** For all urgent communications, customers may contact the offices of VTP at +39 348 1913958.